

## Sex Offender Policy

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Pursuant to Chapter 692A.113 of the 2014 Code of Iowa, a sex offender who has been convicted of a sex offense against a minor is prohibited from being on or within 300 feet of library property without the written permission of the library director. The law allows for an offender to be on library property only:

- during the period of time reasonably necessary to transport the offender's own minor child or ward to or from a public library.
- for the period of time reasonably necessary to exercise the right to vote in a public election if the polling location of the offender is located in a public library.

However, a sex offender who has been convicted of a sex offense against a minor is entitled to library service. The Library has established the following guidelines to comply with state law and to fulfill its obligation to ensure all members of the community have free and reasonable access to its materials and resources.

### Guidelines

- The Library director may not grant written permission for a sex offender convicted of a sex offense against a minor to be on or within 300 feet of library property without an affirmative vote of the Library's Board of Trustees.
- A sex offender who has been convicted of a sex offense against a minor may obtain a Library card. Arrangements for obtaining a card must be made with the Library director or assistant director. The issuance of a Library card does not grant the offender permission to be on Library property.
- A sex offender who has been convicted of a sex offense involving a minor may reserve materials online, by phone, or via email. Reserved materials may be delivered and returned by mail or by a designee. Materials may not be borrowed or returned using the Library's homebound delivery service.
- If materials are borrowed using a designee's Library card, the designee is responsible for any fines and fees associated with materials borrowed.
- Library staff is not required to check customers against the sex offender registry.

Violation of this policy will be immediately reported to the police.

Adopted by the Urbandale Public Library Board of Trustees, April 27, 2015