

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
April 23, 2018

MEMBERS PRESENT: Jeff Merrill, Jerry Brimeyer, Marva McCarty, Tom Graves, Greg Ward, and Diana Ripperger

STAFF PRESENT: Julie Wells, Susan Nass

CALL TO ORDER: Marva McCarty called the meeting to order at 5:30 p.m. Jerry read the Character Counts statement.

APPROVE AGENDA: Tom made a motion to approve the agenda. Jerry seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Jerry made a motion to approve the March 26, 2018 minutes. Jeff seconded the motion. All voted in favor and the motion passed.

APPROVE BILL LIST: Greg made a motion to approve the bill list. Jeff seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: None

UNFINISHED BUSINESS:

- A. Exterior Book Return Update: The book return is completed, has been shipped, and will be installed soon. The board discussed the road being closed for two months in front of where the book return will be placed. This may delay any promotion on the book return.
- B. Strategic Plan Quarterly Update: Julie provided the board with the Strategic Plan Quarterly Update for January-March 2018. The board was pleased with the progress that has been made in reaching the goals.
- C. Enrich Iowa Update & Requests: The board reviewed the additional FY17/18 Enrich Iowa Requests. Tom made a motion to approve all requested items with the exception of the StoryWalk Sign Holders and the Indoor Benches. Funds left after approved items are purchased will be used for the collection. Greg seconded the motion. All voted in favor and the motion passed. Approved items are:
 - Barcode Duplicator - \$900
 - Activity Backpacks - \$1,000
 - Puppets - \$1,000
 - E-readers & Content (10) - \$1,600
 - Reading Program Tracking Software - \$1,655
 - Outdoor Benches - \$2,500
 - Water Fountain/ Bottle Filler - \$2,500
 - Laptops (10) - \$2,600

NEW BUSINESS:

- A. Appoint Nominating Committee for FY18/19 Board Officers: The board agreed that Marva and Jeff will be the nominating committee for board officers and for Jerry's replacement for the foundation board.

DIRECTORS REPORT: The Art Up Close Reception will be held for Larry Mendenhall on June 5, 2018 at 6:00 p.m. Lunch & Learn will be on May 1st at noon. Jenny Goulden, Youth Services Manager, will speak about the summer reading program and the Urbandale Rocks! event.

Jerry made a motion to adjourn and Jeff seconded the motion. All voted in favor and the meeting was adjourned at 6:00 p.m.

Marva McCarty
President

Attest: Susan Nass