

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
JULY 22, 2013

President Graves called the meeting to order at 5:30 p.m. Jeff Merrill read the Character Counts statement.

Members present: Tom Graves, Jeff Merrill, Marva McCarty, Diana Ripperger, DeDe Zaun, Greg Ward.

Staff present: Julie Wells, Trish Dimond.

Each new and current Trustee made a self-introduction and told a little about themselves. Staff members then did the same.

Dave McKay, City Engineer, gave a brief explanation of the work that needs to be done to repair the pillars/columns at the entrance of the Library as well as other masonry repairs needed to the building's exterior. The cost of the project could range from \$11,000.00 to \$111,000.00 depending on whether we repair just the pillars or make all the necessary repairs. Dave also discussed some potential structural issues with the roof. He then explained the bid process and some history on the building maintenance. He will keep the Board of Trustees informed as the project progresses.

A motion to approve the June minutes was made by Jeff and seconded by Marva. Motion carried.
A motion to approve the bill list was made by Diana and seconded by Jeff. Motion carried.

Citizen's Forum: None present.

Unfinished Business: Results from the Customer Survey were discussed. Overall the responses were very positive. Julie suggested some solutions for improving on the areas that got less than positive comments on the survey. All Trustees gave their thoughts on the survey and its results.

The Integrated Library System (ILS) Vendor search continues. Quotes have been received from 3 vendors. Julie and Staff are weighing the pros and cons of each vendor. No decision has been made.

A motion to approve the completion of the Director's goals for FY 12-13 was made by Jeff and seconded by Marva. Motion carried. This particular way of setting goals will not be used in the future.

New Business: A request to purchase two LCD projectors to be installed in two meeting rooms was discussed. The Trustees decided to put this request on hold until they can see a complete list of Enrich Iowa fund expenditures for FY 13-14.

Director's Report: Julie distributed a list of Enrich Iowa Expenditures for FY 12-13. Trish and Russ are working to get Freegal up and running. A soft launch is expected in three weeks.

Jeff made a request to see a year-end income statement. Julie will e-mail that to all Trustees.

Marva moved and Jeff seconded a motion to adjourn. Motion carried. Meeting adjourned at 6:50.

Respectfully Submitted,

Thomas Graves
President

Diana Ripperger
Secretary