

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
SEPTEMBER 23, 2013**

President Graves called the meeting to order at 5:45 p.m. DeDe Zaun read the Character Counts statement.

Members present: Jerry Brimeyer, Tom Graves, Diana Ripperger and DeDe Zaun.

Staff present: Julie Wells and Debbie Sires.

A motion to approve the August minutes was made by Jerry, seconded by Diana. Motion carried.

After discussion, a motion to approve the bill list was made by Diana, seconded by DeDe. Motion carried.

Citizen's Forum: No one was present.

Unfinished Business: Regarding the separation of Johnston Library, Urbandale has done what they need to do to prepare for the separation. SIRSI is working on splitting the records on the database. Software for the enhanced SIRSI catalog, Enterprise, is loaded and should be running by the end of November.

New Business: Jerry made a motion to appoint Greg Ward and Tom Graves to serve on the FY14-15 Budget Committee. A second to the motion was made by Diana. Motion carried.

FEH architectural firm was hired to assess the condition of the building's exterior. They estimate that over \$100,000 in masonry repairs is needed. It was proposed to move the \$50,000 in CIP funding earmarked for electrical upgrades to partially fund the masonry repairs. Jerry made a motion to redirect the CIP funds from electrical repairs to masonry repairs, seconded by Diana. Motion carried.

Because of the Christmas holiday, the December meeting will be held on Monday, December 16th.

A motion to reappoint Diana as a Board Representative to the Foundation for another term was made by DeDe, seconded by Jerry. Motion carried.

The 1900s event held recently at the library, primarily funded by the Foundation, was very successful. Over 500 individuals attended the event.

FEH architectural firm has been working on a reconfiguration plan that would include replacing the existing carpet in the library's public areas. The cost of the reconfiguration is estimated to be \$400,000 with \$100,000 of that total for carpet replacement. The City will be asked to fund ½ of this cost through a CIP fund with the Foundation paying the other half.

The October Calendar of Events was distributed.

A Lunch and Learn will be presented for the Board on October 15th. The topic will be Downloadable Materials with a demonstration by the Reference Staff.

A motion to adjourn was made by DeDe, seconded by Diana. Motion carried and the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Thomas Graves
President

Attest: Debbie Sires