

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
MARCH 25, 2013**

President Whalen called the meeting to order at 5:55 p.m. Diana Ripperger read the Character Counts statement.

Members present: Jerry Brimeyer, Marva McCarty, Marlyn McKeen, Jeff Merrill, Diana Ripperger and Sheila Whalen.

Staff present: Julie Wells, Trish Dimond and Debbie Sires.

A motion to approve the February minutes with a correction to the spelling of Diana's name was made by Diana, seconded by Marva. Motion carried.

A motion to approve the bill list was made by Diana, seconded by Marlyn. Motion carried.

Citizen's Forum: No one was present.

Unfinished Business: At a previous Board meeting, Julie brought suggestions of how to use the Chapters café space. One of these ideas involved changing the décor in Chapters. Julie told the Board ideas she had to make the space more inviting along with pictures of how the space could change. After discussion, Marlyn made a motion to go ahead with this idea and approved up to \$2,000 for the changes, seconded by Jerry. Motion carried.

Julie passed out a survey she had developed for the Board's approval. This survey would be distributed to patrons as they use the library and will also be available online. This survey will gauge satisfaction with library services and any suggestions for improvement. Because this survey was initially suggested by Tom Graves and he was unable to attend tonight's meeting, the survey will not be distributed until after he has had a chance to look at it.

The City Council did not approve funding for Zinio, a digital magazine service in the FY2013-2014 budget. This service will expire in November 2013. In order to continue this very popular service, different funding ideas will be explored.

New Business: A motion to approve the Art Gallery Policy was made by Marlyn, seconded by Jerry. Motion carried. The Art Gallery Gala will be held April 6th from 6 to 8 p.m.

Director's Report: A preliminary ILS (Integrated Library System) search is being conducted in a joint venture between Urbandale Library and Johnston Library.

Julie reported that lights have been installed in the Art Gallery.

The April Calendar of Events was distributed.

A motion to adjourn the meeting was made by Marlyn, seconded by Jeff. Motion carried and the meeting was adjourned.

Respectfully submitted,

Sheila Whalen
President

Attest: Debbie Sires