

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
DECEMBER 16, 2013

President Forbes called the meeting to order at 5:05 p.m. Jeff Merrill read the Character Counts statement.

Members present: Jerry Brimeyer, Don Brush, John Forbes, Tom Graves, Al Kaduce, Steve Lytle, Jeff Merrill, Diana Ripperger and Greg Robinson.

Staff present: Julie Wells, Trish Dimond, Debbie Sires, Janine Bauer, Carmen Epstein, Katherine Manion and Karen Smith.

Guests: Denny Sharp and Michelle Cramblite of FEH Associates.

A motion to approve the September minutes was made by Tom, seconded by Steve. Motion carried.

Treasurer's Report: Al Kaduce will be using a different format for the Treasurer's Report. Al will try to have the report ready to be included in the meeting packets. A motion to approve the Treasurer's Report was made by Steve, seconded by Don. Motion carried.

Unfinished Business: There was no unfinished business.

New Business: Becky Sampson, Volunteer Coordinator requested \$1,300 to fund the annual Volunteer Luncheon sponsored by the Foundation. A motion to approve the request was made by Tom, seconded by Al. Motion carried.

Carmen Epstein, Youth Services Manager, requested \$4,500 for booking programs and purchasing materials to enhance the Summer Reading program. Part of this request would also fund a craft club for teens. A motion to approve up to \$4,500 for the Youth Services Department was made by Steve, seconded by Don. Motion carried.

At this time, Michelle Cramblite from FEH Associates presented designs and proposals for reconfiguring different areas of the library. This proposed project would be funded with \$119,000 from the CIP for recarpeting if approved and \$100,000 from the Foundation towards the reconfiguration. The Board of Trustees has to approve any plan before it can move forward. Steve moved to approve \$100,000 that had previously been awarded for masonry repairs to be redirected to the carpeting/reconfiguration project. Tom seconded the motion. Motion carried. It was expressed that the purpose of the Foundation is to help with special projects that will improve the patron's experience in the library. This project would show those who have contributed to the Foundation how their gift has made a difference and might encourage more donations. Hopefully the project could be completed for Urbandale's Centennial celebration.

A motion to adjourn the meeting was made by Don, seconded by Tom. Motion carried and the meeting was adjourned.

Respectfully submitted,

John Forbes
President

Attest: Debbie Sires