

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
MARCH 25, 2013

President Brush called the meeting to order at 5:00 p.m., reading the Character Counts statement.

Members present: Don Brush, Steve Lytle, Marlyn McKeen, Jeff Merrill, Diana Ripperger and Greg Robinson.

Staff present: Julie Wells, Trish Dimond, Debbie Sires and Janine Bauer.

A motion to approve the agenda was made by Greg, seconded by Marlyn. Motion carried.

A motion to approve the December 2012 minutes was made by Marlyn, seconded by Steve. Motion carried.

The Treasurer's Report was received and discussed. A motion to approve the Treasurer's Report was made by Don, seconded by Steve. Motion carried.

Unfinished Business: After paying expenses from the \$10,000 originally donated by the Foundation to UCAN for the opening of the Art Gallery, \$1,000 is left in the fund. A request was made to use these remaining funds for expenses associated with the Art Gallery Gala. Steve moved approval of spending \$1,000 for gala expenses subject to an accounting of funds received and spent so far with an electronic vote once the information has been received. Diana seconded the motion. Motion carried. On Monday, April 15, 2013, an electronic vote was taken, ratifying approval of this expenditure by UCAN. A copy of this email is included with these minutes.

New Business: A motion to approve the Art Gallery Policy was made by Marlyn, seconded by Steve. Motion carried.

Representatives of the library are participating in the Urbandale Fourth of July parade. A request for \$750 to purchase candy to hand out and extra promotional items was made by Janine Bauer, Public Relations Manager. A motion to approve this request was made by Greg, seconded by Jeff. Motion carried.

The Youth Services Department has requested \$500 to continue the Teen Book Group. This program is in partnership with the schools. Participants are given paperback books to read, discuss and keep. The book club meets at the library in the summer and at the school during the school year. A motion to approve this request was made by Steve, seconded by Marlyn. Motion carried.

Don made a motion, seconded by Diana, to appoint Steve and Marlyn as the nominating coming to report their list of possible officers at the June meeting. Motion carried.

UCAN requested a list of donors to the Foundation's annual Capital Campaign. Because of privacy restrictions associated with patron information, their request was denied.

On May 1, 2013, an electronic motion was made regarding a request from Jan Herke, Urbandale Parks and Rec Director. Steve moved that the Library Foundation grant \$1,500 to fund one artist's stipend (\$3,000 to fund two artist's stipends if a 3rd donor cannot be found) for the first year of the City's Art Park Project as outlined by the Urbandale Parks and Rec Director. This grant is for one year only. Six yes votes were received electronically with one vote with conditions from Tom Graves. A copy of this electronic vote is included with these minutes.

A motion to adjourn was made by Diana at 5:50 p.m., seconded by Steve. Motion carried and the meeting was adjourned.

Respectfully submitted,

Don Brush
President

Attest: Debbie Sires