

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
MARCH 26, 2012

Vice-President John Forbes called the meeting to order at 5:34 p.m. Mark Zlab read the Character Counts statement.

Members present: Paul Cain, John Forbes, Tom Graves, Marlyn McKeen and Mark Zlab.

A motion to approve the January minutes was made by Tom, seconded by Mark. Motion carried.

Treasurer's Report: Julie Kroll filed the income tax return. Interest rates dropped ½%. Marlyn made a motion to approve the Treasurer's Report, seconded by Mark. Motion carried.

Unfinished Business: The roof repair will cost \$16,000. Remaining funds in the CIP will be used for the carpet repair. Dave McKay, Urbandale City Engineer, suggested contacting an architect to help with our carpet repair/replace decision. Denny Sharp from FEH Associates is helping with ideas for redesigning the layout of the library and will prepare a quote for his work. He will also assist in the decision of whether to repair our existing carpet or replace it with carpet tiles.

Don Brush arrived and took over as President to conduct the remainder of the meeting.

Shobana Rao and Chris Hall, both Circulation Assistants, sent information about book bags to the Foundation. These bags would be available for \$3 to be purchased by patrons as a Foundation fundraiser and will include the Foundation name on the bags. A motion to approve the purchase of these bags for \$325 was made by Marlyn, seconded by Tom. Motion carried.

New Business: Everyone was reminded to come to the Volunteer Luncheon which is sponsored by the Foundation each year.

The meeting was adjourned at 6:11 p.m.

Respectfully submitted,

Don Brush
President

Attest: Debbie Sires