

**URBANDALE PUBLIC LIBRARY FOUNDATION
MINUTES
JUNE 25, 2012**

President Don Brush called the meeting to order at 5:40 p.m., reading the Character Counts statement.

Members present: Don Brush, Paul Cain, John Forbes, Steve Lytle, Jeff Merrill.

Staff present: Julie Wells, Trish Dimond and Debbie Sires.

John made a motion to approve the March minutes, seconded by Steve. Motion carried.

Paul presented the Treasurer's Report. There were not any changes. Steve made a motion to approve the Treasurer's Report, seconded by John. Motion carried.

Unfinished business: The carpet repair looks good. There are still a few places where the carpet needs to be replaced but the project is going well.

FEH Associates has submitted a proposal to reconfigure spaces in the library for a cost of \$3,600. A motion to approve funding the project was made by Paul, seconded by John. Motion carried.

New business: Steve made a motion to elect the slate of officers as they are now serving on the Foundation for 1 more term, seconded by Jeff. Officers are as follows:

Don Brush – President
John Forbes – Vice-President
Paul Cain – Treasurer
Steve Lytle – Secretary

Steve made a motion to re-elect John Forbes and Don Brush to new terms on the Foundation, seconded by Paul. Motion carried.

A request for funding to recognize staff who have been with the library for 5, 10 and 15 years was made. Steve made a motion to approve funding up to \$200 for this project, seconded by John. Motion carried.

Tom Graves arrived.

Jackie Cacciatore, representative for the Public Art Committee, showed a power point presentation with ideas for using spaces in the library to display public art. The Committee will be applying for a Bravo Grant in September and will be asking other groups to contribute funds, also. Paul made a motion to approve funding up to \$10,000 for this project, seconded by John. Motion carried.

By-Laws of the Foundation were looked at to see if any changes need to be made. Paul noted that an audit is supposed to be done annually. He will make suggestions as to how to handle it in the future. A motion to reaffirm the by-laws was made by John, seconded by Steve. Motion carried.

A motion to adjourn the meeting was made by Paul, seconded by Tom. Motion carried and the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Don Brush
President

Attest: Debbie Sires