

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
SEPTEMBER 23, 2013

President Forbes called the meeting to order at 5:00 p.m., reading the Character Counts statement.

Members present: Jerry Brimeyer, Don Brush, Paul Cain, John Forbes, Tom Graves, Al Kaduce, Steve Lytle, Diana Ripperger and Greg Robinson.

Staff present: Julie Wells and Debbie Sires.

Guest: Dave McKay.

A motion to approve the June minutes was made by Greg, seconded by Steve. Motion carried.

Treasurer's Report: Paul distributed the Treasurer's Report and noted that the last CD was at Meta Bank, not First American Bank. Paul is stepping down as Treasurer and the Foundation thanked him for all his hard work. Steve made a motion to appoint Al Kaduce to the Foundation, serving as Treasurer, seconded by Greg. Motion carried. Al accepted the appointment.

A motion to appoint Diana as Secretary was made by Steve, subject to her reappointment to the Foundation by the Board of Trustees. The motion was seconded by Tom. Motion carried.

Unfinished Business: There was no unfinished business.

New Business: Dave McKay, City Engineer, consulted with FEH Architects regarding needed masonry work to the outside of the building. The total cost of this repair is estimated at \$100,000. The FY12-13 budget had only \$20,000 available for building maintenance. If repairs are not done, the building will continue to deteriorate and repairs will be more expensive. If moving funds is approved, this project will go out for bids tomorrow. A motion to move \$50,000 from electrical upgrades to masonry repair was made by Greg, seconded by Steve. Motion carried.

Youth Services is requesting \$1,000 for purchasing books for the teen and Magic Tree House Book Clubs. A motion to approve this request was made by Steve, seconded by Al. Motion carried.

In past years, the Foundation has purchased poinsettias to decorate the library for the holiday season. A motion to purchase poinsettias for up to \$250 was made by Tom, seconded by Greg. Motion carried.

The December meeting will be moved to Monday, December 16th at 5:00 p.m. due to the Christmas holiday.

A thank you letter was received from Janine Bauer, Adult Programming, for funding the week-long 1900s Event. It was very successful.

A representative from FEH Architects will attend the December meeting to talk about a proposed reconfiguration project. This project would involve reorganizing various areas of the library and include re-carpeting the entire building. Ideally, half the cost of this project would be funded by CIP with additional funding contributed by the Foundation.

A motion to adjourn the meeting was made by Steve, seconded by Jerry. Motion carried and the meeting was adjourned.

Respectfully submitted,

John Forbes
President

Attest: Debbie Sires