

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
January 23, 2017

MEMBERS PRESENT: Jeff Merrill, Diana Ripperger, Tom Graves, Dede Zaun, Jerry Brimeyer and Marva McCarty.

STAFF PRESENT: Julie Wells, Katherine Manion and Susan Nass.

CALL TO ORDER: President Brimeyer called the meeting to order at 5:30 p.m. Jeff read the Character Counts statement.

APPROVE AGENDA: Diana made a motion to approve the agenda. Jeff seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Dede made a motion to approve the December 19, 2016 minutes. Marva seconded the motion. All voted in favor and the motion passed.

APPROVE BILL LIST: Tom made a motion to approve the bill list. Jeff seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: None

UNFINISHED BUSINESS:

A. Café Renovation Bids: Removing cabinetry and installing an interior wall and door is necessary to convert Chapter's Café into a community room. The board approved \$10,000 for this project. Quotes were requested from Munro Construction, Westbrooke Construction, and Apex Construction. The quote from Munro Construction was for \$5,911.00. The quote from Westbrooke Construction was for \$7,860.00. A quote was not received from Apex Construction. Marva made a motion to approve the Munro Construction bid. Tom seconded the motion, all voted in favor, and the motion passed.

B. Strategic Plan Quarterly Update: The board expressed their appreciation of this update and how it details each activity's date of completion.

C. Officer Martin Tribute: The board discussed different ideas of ways to honor Officer Martin, who was killed in the line of duty. Jerry suggested the new community room in the former Chapter's Café be dedicated in the officer's honor. Jerry related that many conversations will take place in that room over time and the importance of conversations in fostering community cohesion. Tom made a motion that we dedicate the community room in the former Chapter's Café in honor of Officer Justin Martin. Jeff seconded the motion. All voted in favor and the motion passed.

NEW BUSINESS:

DIRECTOR'S REPORT:

Julie showed a design for a new library card created by a staff member who has graphic arts experience. The board liked it but a decision will be made in the future.

Julie shared that library cards that provide access to only electronic resources will be issued to middle school students. Jenny Goulden, the youth specialist, is working on getting all elementary students in Urbandale Public Schools a library card.

Dede made a motion to adjourn and Marva seconded the motion. All voted in favor and the meeting was adjourned at 6:10 p.m.

Jerry Brimeyer
President

Attest: Susan Nass