

**URBANDALE PUBLIC LIBRARY FOUNDATION, INC.**  
**MINUTES**  
**June 26, 2017**

**Members Present:** Steve Lytle, Jerry Brimeyer, Diana Ripperger, Jeff Merrill, Al Kaduce and Don Brush.

**Staff Present:** Julie Wells, Katherine Manion, and Susan Nass

**Call to Order:** President Ripperger called the meeting to order at 5:00 P.M. Don Brush read the Character Counts Statement.

**Approve Agenda:** Steve asked that Item B under Future Stock Donations be changed to Gift Acceptance Policy. Jerry made a motion to approve the amended agenda. Steve seconded the motion. All voted in favor and the motion carried.

**Approve Minutes:** Don moved and Al seconded a motion to approve the April 24, 2017 minutes. All approved and the motion passed.

**Treasurer's Report:** The Foundation members reviewed copies of the Statement of Assets, Liabilities and Fund Balance, Statement of Activities, General Ledger, and the Urbandale Public Library Endowment Fund Statement. Don made a motion to approve the statement. Steve seconded the motion and the motion passed.

**Unfinished Business:**

Elect FY17/18 Officers: Jerry and Diana served as the nominating committee. They nominated Steve Lytle for President, Jeff Merrill for Vice-President, Jerry Brimeyer for Secretary, and Al Kaduce for Treasurer. Don made a motion to accept the proposed slate of officers. Diana seconded the motion. All approved and the motion was passed.

Gift Acceptance Policy: Steve presented a proposed gift acceptance policy and asked the members to review it for approval at the September 25, 2017 meeting.

**New Business:**

Expiring Term: Steve's term expires on 6/30/2017. Jeff made a motion to reappoint Steve for another three year term. Jerry seconded the motion. All approved and the motion passed.

2017 Donor Appreciation Event: The board discussed having this event bi-annually. Jeff suggested in the off year having some type of fundraising event. The board will discuss this at the September meeting with the hope of hosting a fundraising event in the spring of 2018.

Book Funding Request: The library is requesting \$1,000 to replace the heavily used books in the easy reader collection. This amount will replace approximately 100 classic titles. Steve made a motion to approve the request for \$1,000. Don seconded the motion. All voted in favor and the motion passed.

Don moved to adjourn the meeting. Steve seconded the motion. All voted in favor and the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Diana Ripperger  
President

Attest: Susan Nass