

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES  
October 22, 2018**

**MEMBERS PRESENT:** Jeff Merrill, Diana Ripperger, Dede Zaun, Marva McCarty, Tom Graves, Greg Ward and Kerry Vande Kieft.

**STAFF PRESENT:** Julie Wells, Katherine Manion, and Susan Nass

**CALL TO ORDER:** Greg called the meeting to order at 5:30 p.m. Diana read the Character Counts statement.

**APPROVE AGENDA:** Jeff made a motion to approve the agenda. Kerry seconded the motion. All voted in favor and the motion passed.

**APPROVE MINUTES:** Jeff made a motion to approve the September 24, 2018 minutes. Tom seconded the motion. All voted in favor and the motion passed.

**APPROVE BILL LIST:** Diana made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed.

**CITIZEN'S FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. Appointment to the Budget Standing Committee: Jeff made a motion to appoint Kerry to serve on the Budget Committee. Dede seconded the motion. All voted in favor and the motion passed.
- B. November Agenda Item: Board members discussed adding an agenda item for discussion at the November 26<sup>th</sup> meeting.

**DIRECTORS REPORT:** Julie is working on the fundraising event, *You and the Night and the Music*, which will be held at the Performing Arts Center, Urbandale High School, on Saturday, November 17<sup>th</sup> at 7:00 p.m. This event will feature The Scott Smith Group, The Des Moines Big Band, and other entertainers. Tickets are on sale for \$35.00. Two staff members attended a Library Edge workshop at the West Des Moines Public Library. Library Edge is sponsored by the State Library of Iowa to assist libraries in assessing technology needs and abilities. Julie is working on the budget and Enrich Iowa requests.

Marva made a motion to adjourn and Jeff seconded it. All approved and the meeting adjourned at 6:05 p.m.

Respectfully submitted,

Greg Ward  
President

Attest: Susan Nass