



## Application for Teen Summer Volunteers

*This application is intended to indicate the importance with which we treat our volunteers and the volunteer program and the high standards to which we hold our volunteers in order to make your time and our time productive and meaningful.*

Thank you for your interest in becoming a Teen Summer Reading Volunteer for the Library. We may have more applicants than volunteer slots available, so please try again next year if you aren't selected this year! Applicants will be asked to complete a brief phone interview, and then attend an hour training session, either May 11 at 10:30 AM or May 16 at 7 PM. If you have questions or concerns, please contact [jstolz@urbandale.org](mailto:jstolz@urbandale.org)

**Age Requirements:** All new applicants must be between the ages of 12 and 17 on June 1, 2019.

**Application Deadline:** **May 10, 2019 at 5 PM.**

### Applicant Information:

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_ May we text you at the above number? **YES** **NO**

### Emergency Contact Information:

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Availability:** Summer Volunteers will work an average of one to three 2-hour shifts per week from June 1- August 4. While we know conflicts (vacations, sports, etc) are inevitable, circle times you are generally available to volunteer.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	Morning	Morning	Morning	Morning	Morning	Morning
Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon
Evening	Evening	Evening	Evening	Evening		

Please list any known vacations or prior commitments we should be aware of:

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Which volunteer training do you plan to attend (circle one): **May 11th 10:30 AM** **May 16th 7:00 PM**

Do you have a method of transportation to get to your shifts? (circle one): **YES** **NO**

1. Why do you want to volunteer at the Urbandale Public Library? \_\_\_\_\_

2. There are lots of ways to volunteer during the summer, and we try to match volunteers with tasks that suit them. Which of the following answers describe you best (select all that apply)?

- A. I don't like a lot of downtime, I prefer to stay busy with a variety of tasks.
- B. I like predictability and clear instructions, and I don't mind a little bit of downtime.
- C. I prefer to help people one-on-one or in small groups.
- D. I feel at ease in a crowded room and am comfortable talking to a variety of people.

3. Do you have any previous volunteer or work experience? If so, please describe:

Have you reviewed the Teen Volunteer Duties and Expectations?

YES

NO

Submitting this application does not guarantee you a spot on our volunteer team. We will give preferential consideration to applications received before May 10, 2019. Phone interviews will be held on a rolling basis.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Applicants ages 16 and 17 will also complete a confidential background check release

**Parental Consent:**

My signature below affirms that my child, \_\_\_\_\_ has permission to volunteer at UPL during the Summer of 2019. We have reviewed the Teen Volunteer Duties and Expectations, and my child has reliable transportation to get to their assigned shifts.

Parent's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

*Photography and Videography Consent (Optional)*

I grant permission to the Urbandale Public Library to the rights of my image as photographed or videotaped without payment or any other consideration. I understand that my image may be edited, copied, exhibited, published or distributed and I waive the right to inspect or approve the finished product where my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of my image. These photographs and/or videos may be used in publications, including electronic publications, or in audiovisual presentations, promotional literature, advertising, or in other similar ways.

Parent's Signature \_\_\_\_\_ Child's Name \_\_\_\_\_

Please return this form to the library in an envelope marked "Teen Volunteer Application" or email it to [jstolz@urbandale.org](mailto:jstolz@urbandale.org)

**All applications must be received no later than May 10 at 5 PM**