Outreach Request Form

Thank you for your interest in UPL's outreach services. Email completed form for youth outreach requests to Youth Specialist Jacque Stolz, jstolz@urbandale.org, and adult outreach requests to Programming and Outreach Manager Staci Stanton, sstanton@urbandale.org.

Request Information:	
Name of Department/Organization:	
Name of Contact Person:	
Email:	Phone:
Location (if off site):	
Please list at least 3 dates and times for prefe	erence of visit:
Date:	
Date:	
Date:	
Preferred format: (virtual, in person, on site, o	ff site)
Target Audience: (Age, grade, etc.)	
Anticipated Number of Attendants:	
Purpose of visit:	
☐ Story time	
☐ Library Tour/Scavenger Hunt	
☐ Sign Up for a Library Card/Library Resource	es
☐ Research/Digital Literacy	
☐ Community Events	
☐ Book Talk	
☐ Other (please explain):	