

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**  
**January 27, 2025**

**MEMBERS PRESENT:** Greg Ward, Mary Keck, Kerry Vande Kieft, Jill Kent, Tom Graves, Caleb Cooper, Diana Ripperger

**STAFF PRESENT:** Nicholas Janning, Leslie Noble, Julie Finch, Leah Cummings

**CITIZENS PRESENT:** Jon Jeffrey

**CALL TO ORDER:** Greg called the meeting to order at 5:30 PM. Caleb read the Character Counts Statement.

**APPROVE AGENDA:** Diana made a motion to approve the agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

**APPROVE MINUTES:** Kerry made a motion to approve the November minutes. Caleb seconded the motion. All voted in favor and the motion passed to approve the November minutes.

**APPROVE MINUTES:** Diana made a motion to approve the December minutes. Kerry seconded the motion. All voted in favor and the motion passed to approve the December minutes.

**CITIZENS' FORUM:** None

**APPROVE BILL LIST:** Tom made a motion to approve the bill list. Jill seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Staff presentation: Julie Finch and Leslie Noble regarding the Iowa Library Association and ILA Capitol Day: February 4<sup>th</sup>

- Julie Finch gave a presentation regarding the Iowa Library Association and her year as the ILA President.
- Leslie spoke about ILA Capital Day – Tuesday, February 4<sup>th</sup> at 12:00 PM. Board members are encouraged to attend.

II.) New Business

A.) Enrich IA funding request: Iowa Library Association membership for board members

- Membership funding for all board members. Board members can opt out of membership. \$210 for entire board.

Mary made a motion to approve Enrich IA funding for board member ILA memberships. Jill seconded the motion. All voted in favor and the motion passed.

III.) Director's Report

A.) FY 2025 – 2026 budget presentation: Saturday, February 8<sup>th</sup>

- Nicholas and Leslie will present the library draft budget to the Urbandale City Council at 12:30 PM.

B.) All Urbandale Reads proclamation: Tuesday, February 4<sup>th</sup> city council meeting

- The proclamation is at 6 pm and the library board is invited to attend.
- Any interested volunteers for the 2026 AUR committee can contact Staci Stanton by February 28<sup>th</sup>.

Nicholas highlighted several other items including:

- New City Manager: David Jones
- New City Council Member: Joe Cacciatore – filling Larry McBurney's seat.
- Library Interior Space Redesign – Contract with OPN finalized.
- Community Fridge up and running.
- Staff In-Service – Monday, February 17<sup>th</sup>

Kerry moved and Caleb seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:29 PM.

Greg Ward  
President

Attest: Leah Cummings