

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
March 24, 2025

MEMBERS PRESENT: Greg Ward, Diana Ripperger, Tom Graves, Mary Keck, Kery Vande Kieft, Caleb Cooper, Jill Kent

STAFF PRESENT: Nicholas Janning, Leslie Noble, Staci Stanton, Leah Cummings, Brianna Ryan

CITIZENS PRESENT: Jon Jeffrey

CALL TO ORDER: Greg called the meeting to order at 5:30 PM. Jill read the Character Counts Statement.

APPROVE AGENDA: Kerry made a motion to approve the agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Caleb made a motion to approve the February minutes. Mary seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZENS' FORUM: Jon Jeffrey inquired about applying to serve on the library Board of Trustees.

APPROVE BILL LIST: Tom made a motion to approve the bill list. Jill seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) New Business

A.) Policy review: Public Display Space Policy

- Change "lobby" case to "display" case.

Mary made a motion to approve the amended Public Display Case Policy. Kerry seconded the motion. All voted in favor and the motion passed.

B.) Policy review: Confidentiality of Library Records Policy

Tom made a motion to approve the Confidentiality of Library Records Policy. Diana seconded the motion. All voted in favor and the motion passed.

C.) Enrich Iowa funding request: Wi-fi Hotspots

- \$2,640 to renew the service contracts for all 22 hotpots with Mobile Beacon.

Mary made a motion to approve the Enrich Iowa funding request for Wi-fi Hotspots. Jill seconded the motion. All voted in favor and the motion passed.

II.) Director's Report

A.) State legislation update

- Leslie gave an update on state legislation. There were 4 bills regarding libraries. 2 have died – next funnel is April 4th.
- The City Council approved the OPN contract on March 4th.

- Public hearing for next fiscal year's budget (25-26) is set for April. After that, the budget will be set.
- Local Hop will be the new vendor for Adventure Pass. The new system will hopefully be up and running in late May or early June.
- Staff is working hard on the new library website!
- Upcoming Art Day – Saturday, April 26th from 10 am – 12 pm.
- National Library Week – April 6th – 12th. The library will have a food drive and expanded book sale.

Mary moved and Kerry seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:23 PM.

Greg Ward
President

Attest: Leah Cummings