

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
April 28th, 2025

MEMBERS PRESENT: Greg Ward, Diana Ripperger, Tom Graves, Mary Keck, Jill Kent, Caleb Cooper, Kerry Vande Kieft

STAFF PRESENT: Nicholas Janning, Leslie Noble, Julie Finch, Leah Cummings, Lydia Ponder

CITIZENS PRESENT: None

CALL TO ORDER: Greg called the meeting to order at 5:30 PM. Kerry read the Character Counts Statement.

APPROVE AGENDA: Diana made a motion to approve the April agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Mary made a motion to approve the March minutes. Jill seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZENS' FORUM: None

APPROVE BILL LIST: Jill made a motion to approve the bill list. Mary seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Staff Presentation: Leslie Noble regarding Technical Services

- Leslie gave a presentation on the collection development process and the Technical Services department.

II.) New Business

A.) Policy review: Borrowing Materials Policy

- Julie and Lydia from the Patron Experiences department went over the changes and updates made to the Borrowing Materials Policy.

Tom made a motion to approve the updated Borrowing Materials Policy. Caleb seconded the motion. All voted in favor and the motion passed.

B.) OPN space redesign project update

- Nicholas gave the board an update on the OPN space redesign project. Staff met with OPN for a preliminary meeting on April 17th. The timeline to complete the redesign is 6 months and Nicholas will provide the board with updates in his weekly emails as well as at upcoming meetings.

C.) Mural project update

- Kading Properties had expressed interest in funding a library mural in the children's area. After meeting with OPN, it was decided that we are not in a position to move forward with the mural at this time.

D.) Enrich Iowa funding request: Central Iowa Public Libraries Map

- \$200 to support the Urbandale Public Library's participation in the Central Iowa Public Libraries Map project. This metro initiative, led by the West Des Moines Library, will produce an illustrated map show-casing the public libraries of the Des Moines metro area.

Caleb made a motion to approve the Enrich Iowa funding request for the Central Iowa Public Libraries Map. Mary seconded the motion. All voted in favor and the motion passed.

E.) Appoint FY 2025/2026 Officer Nominating Committee

- Greg and Mary were appointed to the FY 2025/2026 Officer Nominating Committee.

III.) Director's Report

A.) State legislation update

- Leslie gave a legislation update – All library bills died at the second funnel on April 4th.

B.) Federal funding update

- Nicholas went over the funding sources for the library – handout in board packet.

C.) Tentative May board meeting date: Tuesday, May 27th

- 5:30 PM in the Conference Room.

- Food for Fines event – 164 items were donated.
- National Library Week book sale – 2,555 items sold!
- Nicholas met with The Food Grid organization on April 15th.
- KCCI interviewed Programming & Outreach manager Staci Stanton on April 3rd regarding the new blood pressure monitoring kits.
- Upcoming Art Day – Saturday, April 26th.
- Volunteers have been working on cleaning up the library's Butterfly Garden on the south side of the library.
- 2 mentions of the library at the April 15th City Council meeting. During the citizen's forum, a citizen spoke about the upcoming Sustainability Fair and encouraged everyone to attend! At the very end of the meeting, Pat Boddy took a moment to say how proud she is of the library and everything we're doing around sustainability.

Kerry moved and Jill seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:52 PM.

Greg Ward
President

Attest: Leah Cummings