URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
May 27, 2025

MEMBERS PRESENT: Greg Ward, Diana Ripperger, Mary Keck, Jill Kent, Kerry Vande Kieft, Caleb Cooper, Tom Graves

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: Jon Jeffrey

CALL TO ORDER: Greg called the meeting to order at 5:30 PM. Mary read the Character Counts Statement.

APPROVE AGENDA: Mary made a motion to approve the amended May agenda. Kerry seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Tom made a motion to approve the April minutes. Jill seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZENS' FORUM: None

APPROVE BILL LIST: Jill made a motion to approve the bill list. Mary seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) New Business

A.) OPN space redesign project update

- Nicholas presented the OPN floor plan concepts. The board discussed the options and would like to schedule a meeting with OPN to discuss the floor plans in more detail. Nicholas will reach out to OPN to schedule a meeting. Tentative date for meeting – Thursday, June 12th.

B.) Policy review and proposed combination: Suspension of Privileges and Appeal of Suspension of Privileges

- The board discussed the policies and decided to keep them separate.

Kerry made a motion to approve the Suspension of Privileges and Appeal of Suspension of Privileges policies. Mary seconded the motion. All voted in favor and the motion passed.

C.) Enrich Iowa requests for FY 2025/2026 (items previously funded by operating budget)

- Request to use $15,049 in Enrich Iowa funds to support key resources and programs that were cut from the operating budget.

Mary made a motion to approve the Enrich Iowa requests for FY 2025/2026. Kerry seconded the motion. Mary, Kerry, Greg, and Jill voted in favor. Tom voted against the motion. The motion passed.

D.) FY 2025/2026 Officer Nominating Committee

- President: Tom Graves
- Vice-President: Caleb Cooper
- Secretary: Kerry Vande Kieft

Mary made a motion to approve the FY 2025/2026 slate of officers. Jill seconded the motion. All voted in favor and the motion passed.

E.) Reappointment to the Foundation

- Diana Ripperger *(current term expires 6/30/2025)*

Kerry made a motion to reappoint Diana Ripperger to the Foundation. Mary seconded the motion. All voted in favor and the motion passed.

II.) Director's Report

- The Sustainability Fair was held on May 8th and was well attended!
- The end of the fiscal year is approaching – working on getting invoices paid.
- Successful transition to the new library website on May 20th.
- Upcoming Summer Reading Kickoff event – Thursday, May 29th.
- The New Adventure Pass website is launching on Thursday, May 29th.
- The 4th of July parade – Friday, July 4th. Staff will be walking in the parade!

Kerry moved and Mary seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:42 PM.

Greg Ward
President

Attest: Leah Cummings