

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
June 23, 2025

MEMBERS PRESENT: Greg Ward, Diana Ripperger, Tom Graves, Kerry Vande Kieft, Jill Kent, Mary Keck, Caleb Cooper

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: Jon Jeffrey

CALL TO ORDER: Greg called the meeting to order at 5:38 PM. Greg read the Character Counts Statement.

APPROVE AGENDA: Mary made a motion to approve the June agenda. Kerry seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Caleb made a motion to approve the May minutes. Jill seconded the motion. All voted in favor and the motion passed to approve the minutes.

APPROVE MINUTES: Diana made a motion to approve the June 12th minutes. Caleb seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZENS' FORUM: None

APPROVE BILL LIST: Tom made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) New Business

A.) Policy review: Sex Offender Policy

Caleb made a motion to approve the Sex Offender Policy. Jill seconded the motion. All voted in favor and the motion passed.

B.) Policy review: Study Room Use Policy

Kerry made a motion to approve the Study Room Use Policy. Mary seconded the motion. All voted in favor and the motion passed.

C.) Enrich Iowa request: Mango Languages

- Request of \$3,022.43 for a one-year subscription to Mango Languages. Mango is an online language learning platform that offers courses in more than 75 languages, including English as a second language. The library has had Mango for two years and our user statistics have increased from year 1 to year 2.

Mary made a motion to approve the Enrich Iowa funding request for Mango Languages. Diana seconded the motion. All voted in favor and the motion passed.

D.) OPN space redesign project: discussion of floorplan configuration options

- The board discussed the different OPL floorplan options.

Jill made a motion to approve floorplan 1B. Kerry seconded the motion. All voted in favor and the motion passed.

II.) Director's Report

A.) Mayor's State of the City speech: Thursday, June 26th at 5:30 pm

B.) Fourth of July parade: Friday, July 4th at 10 am

- The library is on track with our purchasing for the end of the fiscal year.
- Employee evaluations for staff that are under 20 hours – completed.
- The outdoor piano has been installed. A tent has also been installed to cover the piano to help with rain/inclement weather.
- The library's Sumer Reading Program has started – kickoff was May 29th.
- Thank you to Greg Ward for his time serving on the Urbandale Library Board!

Greg moved and Mary seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:15 PM.

Respectfully submitted,

Greg Ward
President

Attest: Leah Cummings