

Appeal of Suspension of Privileges

A suspension of one week or more may be appealed to the Urbandale Library Board of Trustees.

Guidelines

- A [Request for Appeal of Suspension](#) must be submitted to the Library director within seven days of the suspended individual being informed of the suspension.
- The Library's Board of Trustees will review the appeal request at a public meeting of the Board, usually at the next regularly scheduled board meeting. The suspension is in effect during the appeal process.
- The person appealing must attend that meeting. Failure to do so represents default, and the appeal will be withdrawn.
- The meeting will be conducted in a manner to be determined by the President of the Board of Trustees. The Appellant may make a statement to the board, answer questions, and provide witnesses. No one else will be allowed to speak on behalf of the appellant.
- The Board's decision is final and not subject to appeal.

Adopted by the Urbandale Public Library Board of Trustees, May 20, 2015

Approved September 23, 2019, July 25, 2022, May 27, 2025