

URBAN DALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
February 23, 2026

MEMBERS PRESENT: Tom Graves, Diana Ripperger, Caleb Cooper, Mary Keck, Kerry Vande Kieft, Jon Jeffrey, Jill Kent

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings, Staci Stanton, Brianna Ryan

CITIZENS PRESENT: None

CALL TO ORDER: Tom called the meeting to order at 5:30 pm. Caleb read the Character Counts Statement.

APPROVE AGENDA: Kerry made a motion to approve the February agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Diana made a motion to approve the January minutes. Caleb seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZENS' FORUM: None

APPROVE BILL LIST: Jill made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed to approve the bill list.

- I.) Staff presentations:
 - A.) Staci Stanton and Brianna Ryan regarding Programming and Outreach
 - Staci and Brianna gave a presentation on the Programming and Outreach department. They provided an overview of their work and highlighted the various library programs they plan and organize.
- II.) New Business
 - A.) Enrich IA funding request: Association of Bookmobile and Outreach Services (ABOS)
 - Request of \$49 for a 1-year membership to ABOS, which provides professional development and networking opportunities in the field of library outreach.

Caleb made a motion to approve the Enrich IA funding request for the Association of Bookmobile and Outreach Services (ABOS). Mary seconded the motion. All voted in favor and the motion passed.

- B.) Enrich IA funding request: Ingram Collection Development tool
 - Tool to access full-text reviews on their website for purchasing books. This funding request was approved at the January 2026 meeting (for \$350), but the price has increased to \$374.92.

Kerry made a motion to approve the Enrich IA funding request for the Ingram Collection Development tool price increase. Jill seconded the motion. All voted in favor and the motion passed.

C.) Enrich IA funding request: Digital materials

- Requesting \$10,000 to supplement our digital budget for the rest of the fiscal year. This amount will cover the cost of funding our digital collections through June 2026.

Mary made a motion to approve the Enrich IA funding request to supplement the digital budget. Kerry seconded the motion. All voted in favor and the motion passed.

D.) Enrich IA funding request: Periodicals

- Requesting \$2,000 to supplement the periodicals budget. This is the amount we cut from the 2025-2026 periodicals budget due to 5 percent cuts.
 - Leslie will research what other newspapers metro libraries offer.

Mary made a motion to approve the Enrich IA funding request to supplement the periodicals budget. Diana seconded the motion. All voted in favor and the motion passed.

E.) Enrich IA funding request: Des Moines Metro Libraries promotional materials

- In April of 2025, the library board approved participating in metro map project. Requesting \$400 to purchase an assortment of maps and puzzles (500 piece) with the illustrated map.

Jill made a motion to approve the Enrich IA funding request for the Des Moines Metro Libraries promotional materials. Mary seconded the motion. All voted in favor and the motion passed.

F.) Food Drive / Food for Fines request: Saturday, April 18th – Sunday, April 26th

Mary made a motion to approve the request to host a “Food Drive and Fine Forgiveness Event” event on Saturday, April 18th – Sunday, April 26th, 2026. Jill seconded the motion. All voted in favor and the motion passed.

III.) Director’s Report

A.) Library collaboration with western suburbs

- a. Clive leading initiative among western suburbs to increase library collaboration - Mayors & Library Directors met on February 18th in Clive for a preliminary discussion. Planning future meeting - will include representatives from library boards.
- ILA Capitol Day was Feb. 3rd - Thank you to Jon and Caleb for attending!
 - Staff in-service day was Feb. 16th – Thank you to the Board for the cookies!
 - Budget presentation to City Council went well - Thank you to Caleb, Jill, Kerry, Diana, Mary for attending.
 - AC Chiller tower was replaced.
 - Space Redesign Update - Construction of new study rooms tentatively starting in early March. Work occurring 7 am – 3 pm weekdays. Focus on loud work before opening.

Mary moved and Kerry seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:54 pm.

Tom Graves
President

Attest: Leah Cummings