

URBANDALE PUBLIC LIBRARY ART GALLERY MINUTES

July 8, 2026

MEMBERS PRESENT: Larry Kusmaul, Sandy Kusmaul, Ivan Martin, Tam Martin, Charlotte Saliers, Grace Saliers, Ted Saliers, Jeff Suchomel, & Emma Thomas-McGinnis

MEMBERS ABSENT: Cindy Willson

STAFF PRESENT: Nicholas Janning, Staci Stanton, & Brianna Ryan

CITIZENS PRESENT: None

CALL TO ORDER: Nicholas called the meeting to order at 5:31 p.m.

APPROVE AGENDA: The art gallery members reviewed and approved the July agenda.

APPROVE MINUTES: The art gallery members reviewed and approved the April minutes.

CITIZENS FORUM: None

APPROVE TREASURER'S REPORT: The art gallery members reviewed and approved the report.

1. OLD BUSINESS

- a. Artists in the Community Progress
 - i. Four visual artists were approved, and the Public Art Committee (PAC) is working on scheduling their exhibits and workshops. The library has space for the artists to exhibit their work in the Community Room, and space can be booked in advance for the workshops. But PAC will be the ones in charge of scheduling and implementing the exhibits and workshops. The artists may choose to piggyback off of a reception that the gallery has already planned.

2. NEW BUSINESS

- a. Soliciting artist submissions for 2027 exhibit schedule (to be juried at October meeting)
 - i. The September 30 deadline for artist submissions has been selected to allow time to gather all the submissions and compile the details in an organized way for art gallery members to review and grade a few weeks before the October meeting.
 - ii. Emma posted a call for artists on Iowa Artist Directory.
 - iii. The library will include a 2027 call for artists section in the August Adult Programming Newsletter.
 - iv. Art gallery members are encouraged to take a handful of our art gallery bookmarks with them so they could hand them out at places like the upcoming Waukee Arts Festival to solicit artists.
- b. Addressing artist requests for installation schedule changes
 - i. There has been an uptick in artists wanting to shift their installation days, and sometimes they requested a change more than once. This has been affecting the other artists who are exhibiting. It was decided that we would attempt to work with the artists as long as their request didn't affect other artists. Otherwise, we may have to let that artist know we cannot accommodate their date change, and

they can choose not to have their exhibit if the original schedule doesn't work for them anymore.

3. STAFF REPORT

a. Miscellaneous

- i. Nicholas shared with the gallery members that there has been an update to Iowa's Open Meetings Law. Iowa House File 2490 amends Iowa Code Chapters 21 and 22 and just went into effect on July 1, 2026. Much of the law requires actions the gallery already takes. The main change will be the new requirement of having printed meeting notices placed in a prominent location that is visible 24/7. The city has a new 24/7 publicly visible bulletin board that is located right outside the entrance to City Hall, and going forward, the gallery's meeting notices will be posted on that board.
- ii. Two of the four large mobile glass cases are missing their doors. One of them just needs to be reattached, and Nicholas mentioned he would look into the idea of maintenance staff fixing it. Since we have money in the budget, Charlotte has looked into buying new mobile glass cases, but hasn't found one that will fit in our gallery space and is also mobile.

Next meeting is Wednesday, October 14, 2026, at 5:30 p.m.

The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Charlotte Saliers

President

Attest: Brianna Ryan