

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
April 24, 2017

Members Present: Steve Lytle, Jerry Brimeyer, Diana Ripperger, Jeff Merrill, Tom Graves, John Forbes, Greg Robinson, Al Kaduce and Don Brush.

Staff Present: Julie Wells, Katherine Manion, and Susan Nass

Call to Order: President Ripperger called the meeting to order at 5:00 P.M. Don Brush read the Character Counts Statement.

Approve Agenda: Don made a motion to approve the agenda. Jerry seconded the motion. All voted in favor and the motion carried.

Approve Minutes: Don moved and Steve seconded a motion to approve the December 19, 2016 minutes. All approved and the motion passed.

Treasurer's Report: The Foundation members reviewed copies of the Statement of Assets, Liabilities and Fund Balance, Statement of Activities, General Ledger, and the Urbandale Public Library Endowment Fund Statement. Steve made a motion to approve the statement. Don seconded the motion and the motion passed.

Unfinished Business:

New Business: Fourth of July Parade: Janine Bauer, Community Manager, is requesting up to \$1,400 to fund the library's participation in Urbandale's Fourth of July Parade. Funding is needed to construct the float and to distribute candy along the parade route. Tom made a motion to approve this request. Jerry seconded the motion and the motion passed.

Giveaways Funding Request: Janine Bauer, Community Manager, is requesting \$550 or \$1,500 to purchase "browsing bags." The bags will be given to new residents who receive a coupon from the Urbandale Chamber of Commerce. Two options were presented—500 generic bags for \$500 or 500 customized bags for \$1,500. Steve made a motion to approve the \$500 purchase contingent on availability. Tom seconded the motion. All approved and the motion passed.

Teen Board Games Funding Request: Jennifer Goulden, Youth Specialist, is requesting the Foundation provide up to \$300 to fund the purchase of board games for the teen area. Greg made a motion to approve this motion. Jeff seconded the motion. All voted in favor and the motion passed.

Officer Justin Martin Community Room Dedication Funding Request: Julie requested \$200 to purchase food and beverages for the dedication of the Officer Justin Martin Community Room (Chapters). Al made a motion to approve and Don seconded the motion. All voted in favor and the motion passed.

Appoint Officer Nominating Committee: Diana will chair the committee and Jerry will assist her.

Future Stock Donations: Steve offered to prepare a gift acceptance policy for review.

Tom moved to adjourn the meeting. Al seconded the motion. All voted in favor and the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Diana Ripperger
President

Attest: Susan Nass