

URBANDALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
March 25, 2019

Members Present: Steve Lytle, Diana Ripperger, Jeff Merrill, Greg Robinson, Greg Ward, Marva McCarty and Don Brush

Staff Present: Julie Wells and Susan Nass

Call to Order: President Jeff Merrill called the meeting to order at 5:00 P.M. Marva read the Character Counts Statement.

Approve Agenda: Greg R. made a motion to approve the agenda. Greg W. seconded the motion. All voted in favor and the motion passed.

Approve Minutes: Diana moved and Greg W. seconded a motion to approve the December 17, 2018 minutes. All approved and the motion passed.

Treasurer's Report: The Foundation members reviewed copies of the Statement of Assets, Liabilities and Fund Balance, Statement of Activities, General Ledger, and the Urbandale Public Library Endowment Fund Statement. Greg W. made a motion to approve the statement. Steve seconded the motion. All approved and the motion passed.

Unfinished Business:

A. 2019 Capital Campaign:

- 4,453 donation letters sent
- 287 donations received as of 3/22/2019, totaling \$23,714.00—287 is 6.45% of 4,453
- \$3,180.29 in printing and postage costs—\$3,180.29 is 13.41% of \$23,714.00

New Business:

- A. Appointments to the Foundation: Terms for Al Kaduce and Greg Robinson expire in 6/2019. Marva made a motion to reappoint both for another three year term. Greg W. seconded the motion. All approved and the motion passed.
- B. Appoint Officer Nominating Committee: Jeff appointed Steve and Diana for the officer nominating committee.
- C. Adventure Iowa Pass Program Funding Request: Steve made a motion to continue funding another year of the Adventure Iowa Pass Program with the addition of Brenton Skating Park as a venue. Greg R. seconded the motion. All approved and the motion passed.

Greg made a motion to adjourn. Marva seconded the motion. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Jeff Merrill
President

Attest: Susan Nass