

## URBANDALE PUBLIC LIBRARY FOUNDATION, INC. MINUTES

December 13, 2021

**MEMBERS PRESENT:** Greg Ward, Jeff Merrill, Greg Robinson, Diana Ripperger, Marva McCarty, Steve Lytle, Al Kaduce, John Forbes, Nathan Stelter

**STAFF PRESENT:** Nicholas Janning, Leslie Noble, Staci Stanton, Jan Herke, Bruce Bernard, Blake Rozendaal

**CALL TO ORDER:** Greg W. called the meeting to order at 5:00 PM. Marva read the Character Counts Statement.

**APPROVE AGENDA:** Diana made a motion to approve the agenda. Steve seconded the motion. All voted in favor and the motion passed to approve the agenda.

**APPROVE MINUTES:** Marva made a motion to approve the September minutes. John seconded the motion. All voted in favor and the motion passed to approve the minutes.

**TREASURER'S REPORT:** Steve made a motion to approve the statement. Jeff seconded the motion. All voted in favor and the motion passed to approve statement.

### **New Business:**

- A. Piano art proposal from Public Art Committee
- Jan Herke and members of the public art committee spoke to the Foundation about the "Public Piano" project, which would provide a piano out front of the library from May-October for the public to enjoy and explore music as an art form. The total cost for the Public Piano Project is \$5,000, and they are requesting a grant of \$2,500 from the Library Foundation. The matching funds would be provided by the City of Urbandale (UPAC), grants and private donations.

Steve made a motion to approve grant of \$2,500 to fund the Public Piano Project. Greg W. seconded the motion. All voted in favor and the motion passed.

- B. 2021-2022 Fundraising Campaign Update
- Nicholas gave an update on the fundraising campaign. The annual appeal letters were mailed on November 10<sup>th</sup> and went out to 5,780 residents. 13,500 Urbandale residents also received a campaign insert in their water bill. So far \$15,535.00 has been donated (as of 12/10/2021).
- C. Water bill insert cost reimbursement
- Nicholas requested to be reimbursed by the Foundation for the cost of the water bill inserts. (\$622.96)

Steve made a motion to reimburse Nicholas \$622.96 for the water bill inserts. Marva seconded the motion. All voted in favor and the motion passed.

D. Summer Reading Program Funding Request

- Staci Stanton (Programming & Outreach Manager) requested support for the 2022 Summer Reading Program: "Read Beyond the Beaten Path." She requested the Foundation provide up to \$10,200 to support the Summer Reading Program. Funds would be distributed as follows:
  - Summer Reading Prizes - \$3,200 (\$500 earmarked for adults)
  - Presenters and Programming Costs - \$4,300
  - Summer Reading Internship - \$2,700

Greg R. made a motion to approve funding request to support the 2022 Summer Reading Program. Al seconded the motion. All voted in favor and the motion passed.

John moved and Marva seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 5:36 PM.

Leah Cummings

Attest: Greg Ward,  
President