

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**  
**April 25<sup>th</sup>, 2022**

**MEMBERS PRESENT:** Diana Ripperger, Tom Graves, Kerry Vande Kieft, Mary Keck, Greg Ward

**STAFF PRESENT:** Nicholas Janning, Leslie Noble, Leah Cummings

**CITIZENS PRESENT:** None

**CALL TO ORDER:** Diana called the meeting to order at 5:30 PM. Kerry read the Character Counts Statement.

**APPROVE AGENDA:** Greg made a motion to approve the agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

**APPROVE MINUTES:** Kerry made a motion to approve the March minutes. Greg seconded the motion. All voted in favor and the motion passed to approve the minutes.

**CITIZEN'S FORUM:** None

**APPROVE BILL LIST:** Greg made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed to approve the bill list.

**I. Unfinished Business**

A.) Fine-free children's items update

- Nicholas gave an update to the board on fine-free children's policy. Presented circulation statistics and lost item statistics. Feedback and comments from patrons regarding the new policy were shared with the board.

B.) "Organizational" cards policy draft

- The board reviewed the changes made to the draft of the "Organizational" cards policy. Nicholas will make relevant changes and present final draft next month for approval.

**II. New Business**

A.) Logo refresh update

- Nicholas gave an update on the logo and branding refresh with Super Wink Studio. Leslie shared the branding schedule and timetable, as well as a list of questions from Super Wink for the board and staff to answer. The feedback from these questions will be presented to Super Wink next week.

B.) Appoint FY 2022/2023 Officer Nominating Committee

- Diana and Tom were appointed to the FY 2022/2023 officer nominating committee.

### III. Director's Report

Nicholas shared highlights from National Library Week:

- Food For Fines – 380 items collected
- Booksale - \$1,000 revenue
- All Urbandale Reads – This Tender Land by William Kent Krueger

DART held a storytime at the library on April 18<sup>th</sup>. Councilwoman Bridget Montgomery read a story and families enjoyed a short bus ride. There will be early voting at the library on Saturday, June 4<sup>th</sup> from 9:30 AM-3:30 PM. The library passed its annual fire inspection. There will be a tornado/high wind drill done at the upcoming all staff meeting.

The summer reading kickoff will be held on Thursday, June 2<sup>nd</sup> from 4:30-6:30 PM at the Charles Gabus Memorial Tree Park. There will be crafts, music, and food trucks.

Greg moved and Mary seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:38 PM.

Diana Ripperger  
President

Attest: Leah Cummings