

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
June 27th, 2022

MEMBERS PRESENT: Diana Ripperger, Tom Graves, Greg Ward, Marva McCarty, Kerry Vande Kieft, Jeff Merrill, Mary Keck

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: None

CALL TO ORDER: Diana called the meeting to order at 5:38 PM. Kerry read the Character Counts Statement.

APPROVE AGENDA: Tom made a motion to approve the agenda. Greg seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Kerry made a motion to approve the May minutes. Jeff seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Greg made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed to approve the bill list.

I. **Unfinished Business**

A.) Fine-free children's items update

- Nicholas gave an update to the board on the fine-free children's policy. He shared circulation and lost item statistics, as well as several written comments from patrons.

B.) Logo refresh update

- Leslie gave the board an update on the logo refresh. She shared several variations of the new logo, the library's new color palette, new fonts and icons, and different ways the library can implement them into our branding.

II. **New Business**

A.) Approve Children's Use Policy

Greg made a motion to approve the Children's Use Policy. Tom seconded the motion. All voted in favor and the motion passed.

B.) Approve Sex Offender Policy

Tom made a motion to approve the Sex Offender Policy. Greg seconded the motion. All voted in favor and the motion passed.

C.) Approve Confidentiality of Library Records Policy

Greg made a motion to approve the Confidentiality of Library Records Policy. Kerry seconded the motion. All voted in favor and the motion passed.

D.) Approve slate of officers for FY 22/23

- a. President – Kerry Vande Kieft
- b. Vice President – Mary Keck
- c. Secretary – Greg Ward

Tom made a motion to approve the slate of officers for FY 22/23. Marva seconded the motion. All voted in favor and the motion passed.

VII. Director's Report

Nicholas highlighted library programs and events including:

- Upcoming 4th of July parade. Several library staff members will participate in the parade representing the library.
- The Summer Reading Kickoff was held June 2nd – 830 people attended
- The library is continuing our successful 'Storytime in the Parks' program this summer
- The library has officially reached the end of the fiscal year – all invoices are in
- Early and Primary voting were held at the library on June 4th and June 7th. The library had 400 residents early vote and 850 residents vote in the primary election.
- The library served as a cooling center on June 13th, 14th, and 19th
- The library held several Juneteenth events and programs for patrons
- The mayor's "State of the City" address will be held on Thursday, June 30th at 5:30 PM

Greg moved and Marva seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:36 PM.

Diana Ripperger
President

Attest: Leah Cummings