

URBANDALE PUBLIC LIBRARY FOUNDATION, INC. MINUTES

June 27th, 2022

MEMBERS PRESENT: Greg Ward, Marva McCarty, Al Kaduce, Steve Lytle, Diana Ripperger, Jeff Merrill

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CALL TO ORDER: Greg W. called the meeting to order at 5:00 PM. Marva read the Character Counts Statement.

APPROVE AGENDA: Diana made a motion to approve the agenda. Marva seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Marva made a motion to approve the March minutes. Steve seconded the motion. All voted in favor and the motion passed to approve the March minutes.

TREASURER'S REPORT: Marva made a motion to approve the statement. Diana seconded the motion. All voted in favor and the motion passed to approve the statement.

I. Unfinished Business

A. FY 2021-2022 Fundraising campaign update

- Nicholas gave an update on the 2021-2022 fundraising campaign to the Foundation. The Foundation discussed the water bill insert and the mailing list for the 2022 campaign.

II. New Business

A. Tax return for FY 2020-2021

- Al Kaduce went over the tax return for FY 2020-2-2021 with the Foundation.

B. FY 2022-2023 annual campaign preliminary cost estimates

- Nicholas went over preliminary cost estimates from Purcell for the FY 2022-2023 annual campaign. Annual mailing list criteria will target library cardholders over 18 years of age who have been active within the past 3 years and checked out 100 or more items, as well as individuals that have donated in previous years.

Steve made a motion to approve annual appeal mailing list criteria. Marva seconded the motion. All voted in favor and the motion passed.

- A timeline (June 2022-January 2023) for the annual appeal was shared with the Foundation.

Marva made a motion to approve the annual appeal timeline. Al seconded the motion. All voted in favor and the motion passed.

C. Parent/child computer desk furniture information

- Steve Lytle shared research on parent/child computer desk furniture. Presented several examples of furniture models. Library staff will work with furniture company on space and price options. Foundation will revisit topic in September.

Steve made a motion to revisit the parent/child computer desk decision until September. Marva seconded the motion. All approved and the motion passed.

D. Reappointment to the Foundation

- Greg Robinson (7/1/2010-6/30/2022)
- Al Kaduce (9/23/2013-6/30/2022)

Marva made a motion to reappoint Greg Robinson and Al Kaduce to the Foundation. Diana seconded the motion. All voted in favor and the motion passed.

E. Election of 2022- 2023 officers:

- President – Marva McCarty
- Vice President – Steve Lytle
- Secretary – Jeff Merrill
- Treasure – Al Kaduce

Diana made a motion approve the 2022-2023 slate of officers. Al seconded the motion. All voted in favor and the motion passed.

III. Other Business

a. Brief update on outdoor piano

- Nicholas gave a quick update on the outdoor piano. The piano was delivered in May and seems to be popular with patrons. The Public Art Committee is working on holding several concerts on the piano incorporating the piano. There will be a blues band concert on the patio on August 28th.

Marva moved and Al seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 5:35 PM.

Respectfully submitted,

Greg Ward
President

Attest: Leah Cummings