

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
January 23, 2023

MEMBERS PRESENT: Kerry Vande Kieft, Jeff Merrill, Mary Keck, Diana Ripperger, Tom Graves, Greg Ward, Marva McCarty

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: None

CALL TO ORDER: Kerry called the meeting to order at 5:30 PM. Diana read the Character Counts Statement.

APPROVE AGENDA: Greg made a motion to approve the agenda. Marva seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Tom made a motion to approve the December minutes. Jeff seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Tom made a motion to approve the bill list. Diana seconded the motion. All voted in favor and the motion passed to approve the bill list.

I. New Business

A.) Approve Library Board Bylaws

Marva made a motion to approve the Library Board Bylaws. Greg seconded the motion. All voted in favor and the motion passed.

B.) Approve ADA checklist

Jeff made a motion to approve the ADA checklist. Mary seconded the motion. All voted in favor and the motion passed.

II. Director's Report

- Progress on reaccreditation with State Library
 - Nicholas gave the board an update on the library's reaccreditation progress. The deadline to submit reaccreditation is February 28th.
- Upcoming budget presentation – January 28th at 12:30 pm
 - Nicholas discussed the upcoming FY 23/24 budget presentation with the board.

Nicholas gave an overview of library news including:

- Noon Year's Eve program on December 31st was very well attended – 300 attendees.
- MLK Food Drive (January 14-16) – 146 items donated to the Urbandale Food Pantry.
- Mitten Tree – 221 items donated to the Urbandale Food Pantry.
- The City Council approved \$32,000 for a new boiler for the library.
- Nicholas met with the city on January 17th to review a facilities master plan for the library.
- The library has a new website hosting service.
- The Library Art Gallery Committee met on January 11th
- There will be a U-Plex information session at the library on January 29th at 1 PM.
- The library will be a polling place for the special election (U-Plex) on March 7th.

Greg moved and Marva seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:07 PM.

Kerry Vande Kieft
President

Attest: Leah Cummings