

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**  
**April 24, 2023**

**MEMBERS PRESENT:** Kerry Vande Kieft, Tom Graves, Diana Ripperger, Jeff Merrill, Mary Keck, Marva McCarty

**STAFF PRESENT:** Nicholas Janning, Leslie Noble, Leah Cummings

**CITIZENS PRESENT:** None

**CALL TO ORDER:** Kerry called the meeting to order at 5:30 PM. Marva read the Character Counts Statement.

**APPROVE AGENDA:** Mary made a motion to approve the agenda. Marva seconded the motion. All voted in favor and the motion passed to approve the agenda.

**APPROVE MINUTES:** Diana made a motion to approve the March minutes. Jeff seconded the motion. All voted in favor and the motion passed to approve the minutes.

**CITIZEN'S FORUM:** None

**STAFF PRESENTATION:** Leslie Noble with an overview of the Technical Services Department

**APPROVE BILL LIST:** Diana made a motion to approve the bill list. Mary seconded the motion. All voted in favor and the motion passed to approve the bill list.

I. New Business

A.) Enrich Iowa request: book club kits

- The library is requesting \$4,000 to cover the costs of multiple copies of the library's book club titles.

Tom made a motion to approve the Enrich Iowa request to fund the costs of multiple book club kits. Diana seconded the motion. All voted in favor and the motion passed.

B.) Appoint FY 2023/2024 Officer Nominating Committee

- Kerry and Mary were appointed to the FY 2023/2024 Officer Nominating Committee.

II. Director's Report

A.) Auto-renewals for library materials

- Nicholas gave a brief presentation on the auto-renewal process. More information will be gathered and presented at next month's meeting.

Nicholas highlighted several library programs and events including:

- Channel 13 News segment highlighting UPL! The segment aired Sunday morning (4/25/23) and featured Assistant Director Leslie Noble promoting the National Library Week book sale and Food for Fines.
- Proclamation from the Mayor about All Urbandale Reads at the City Council meeting on April 18th.
- Mega book sale ran from April 21-30. The library took in over \$2,000!
- Wallpaper removal/painting dates:
  - May 1-2: Lobby/Community Room/Art Gallery Hallway
  - May 15-16: Meeting Rooms A/B
- Upcoming Art Gallery Committee meeting – April 12<sup>th</sup>
- The Public Art committee/Library outdoor concert was postponed due to weather.
- Space needs assessment update – the library is in the process of collecting proposals and will share more information soon.
- Conference Room chair replacement in progress. We will hopefully have new chairs in the next couple of months.

Mary moved and Marva seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:31 PM.

Kerry Vande Kieft  
President

Attest: Leah Cummings