

## URBANDALE PUBLIC LIBRARY ART GALLERY COMMITTEE MINUTES

October 12, 2022

**MEMBERS PRESENT:** Emma Thomas-McGinnis, Charlotte Saliers, Ted Saliers, Irene Cameron, Julia Dyche, Larry Kusmaul, Sandy Kusmaul, Laura Travnicek

**MEMBERS ABSENT:** Nathalie Rose

**STAFF PRESENT:** Nicholas Janning, Brianna Ryan, Staci Stanton

**CITIZENS PRESENT:** none

**CALL TO ORDER:** Nicholas called the meeting to order at 6:00 p.m.

Nicholas shared a PowerPoint going over the updated welcome letter, a new agenda format, and the Art Gallery Committee Policy, including the addition of bylaws that the City of Urbandale has requested to be consistent with all city committees and follow Iowa Code.

Committee members made suggestions to the welcome letter timeline:

- Artist's inventory list must be turned in at least 7 days prior to their installation date (as opposed to 1 month prior).
- Installing and dismantling exhibits now happen on set days, so artists need only contact Charlotte to let her know the time they wish to come in.
- Change language to simplify and clarify that Art Receptions will happen on a Sunday during the artist's exhibit.

Committee members approved the new agenda format and requested that approval of the updated policy and welcome letter be postponed until the next committee meeting in January to allow time to review the changes.

Nicholas and Charlotte agreed that they would both be attending the November 15<sup>th</sup> Urbandale Public Art Committee meeting to give a quick overview of the exhibits we hosted in 2022 and to request additional funding for next year.

Committee agreed to move to a closed session to review artist submissions and form next year's exhibit schedule.

Next meeting is Wednesday, January 11 at 6 p.m.

The open session adjourned at 6:38 p.m.

Respectfully submitted,

Emma Thomas-McGinnis

President

Attest: Brianna Ryan