

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**  
**June 26, 2023**

**MEMBERS PRESENT:** Kerry Vande Kieft, Diana Ripperger, Jeff Merrill, Greg Ward, Tom Graves, Marva McCarty, Mary Keck

**STAFF PRESENT:** Nicholas Janning, Leslie Noble, Leah Cummings

**CITIZENS PRESENT:** None

**CALL TO ORDER:** Kerry called the meeting to order at 5:30 PM. Jeff read the Character Counts Statement.

**APPROVE AGENDA:** Marva made a motion to approve the agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

**APPROVE MINUTES:** Jeff made a motion to approve the May minutes. Diana seconded the motion. All voted in favor and the motion passed to approve the minutes.

**CITIZEN'S FORUM:** None

**APPROVE BILL LIST:** Tom made a motion to approve the bill list. Marva seconded the motion. All voted in favor and the motion passed to approve the bill list.

I. Unfinished Business

A.) Approve policy for auto-renewal for library items

Greg made a motion to approve the auto-renewal policy for library items. Tom seconded the motion. All voted in favor and the motion passed.

II. New Business

A.) Approve policy for fine-free teen items

Mary made a motion to approve policy for fine-free teen items. Marva seconded the motion. All voted in favor and the motion passed.

B.) Enrich Iowa funding request: Mango subscription (language learning resource)

- \$2,850 for a one-year subscription to Mango Languages database.

Marva made a motion to approve the Enrich Iowa funding request for Mango subscription. Diana seconded the motion. Marva, Diana, Jeff, Greg, Kerry, and Mary voted in favor. Tom voted against the motion. The motion passed.

C.) Contract renewal with Polk County Board of Supervisors for library service to rural residents of Polk County 2023 – 2026

- Nicholas went over the contract renewal for library services to rural residents of Polk County.

Tom made a motion to approve the renewal with Polk County Board of Supervisors for library service to rural residents of Polk County 2023 – 2026. Jeff seconded the motion. All voted in favor and the motion passed.

D.) Presentation of space utilization assessment proposals

- Nicholas presented information on the space utilization proposals and gave an overview of the 5 proposals that were submitted.

III. Director's Report

A.) Mayor's State of the City Address – June 29, 2023 at City Hall (5 pm)

- Reception at 5 PM and presentation at 5:30 PM. Library Board is welcome.

B.) Fourth of July parade participation (Tuesday, July 4<sup>th</sup> at 10 am)

Nicholas highlighted several library programs and events including:

- The Summer Reading Kickoff was a success!
- Juneteenth/Pride Month: the library featured book displays, a traveling exhibit, and a program with CultureALL.
- Upcoming Summer Performance Series: Major Blues and the Mugshots Concert on July 16<sup>th</sup>.
- The library received a large donation of \$8,000.
- Upcoming carpet cleaning of lobby area.
- The Webster book-drop is being worked on. Will hopefully be installed soon.
- There is a new StoryWalk story in Walker Johnston Park!
- Continuing Education: Fire Drill training in July for library staff and CPR/Defibrillator training to come soon.

Jeff moved and Greg seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:52 PM.