

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
September 25, 2023

MEMBERS PRESENT: Mary Keck, Kerry Vande Kieft, Tom Graves, Marva McCarty, Greg Ward, Caleb Cooper, Marva McCarty

STAFF PRESENT: Nicholas Janning, Leslie Noble, Leah Cummings

CITIZENS PRESENT: None

CALL TO ORDER: Mary called the meeting to order at 5:31 PM. Marva read the Character Counts Statement.

APPROVE AGENDA: Greg made a motion to approve the agenda. Kerry seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Diana made a motion to approve the August minutes. Marva seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Kerry made a motion to approve the bill list. Caleb seconded the motion. All voted in favor and the motion passed to approve the bill list.

I. New Business

A.) Enrich Iowa funding request: Sustainable Libraries Initiative membership

- \$950 for membership and certification.

Kerry made a motion to approve Enrich Iowa funding request for Sustainable Libraries Initiative. Greg seconded the motion. Kerry, Greg, Mary, Marva, Caleb, and Diana voted in favor. Tom voted against the motion. The motion passed.

B.) Enrich Iowa funding request: AtoZ online databases

- \$920 for a yearly subscription to three AtoZ databases – AtoZ World Food, AtoZ World Travel, AtoZ the USA.

Greg made a motion to approve the Enrich Iowa Funding request for AtoZ online databases. Tom seconded the motion. All voted in favor and the motion passed.

C.) Enrich Iowa funding request: AWE Station replacements

- \$6,405 for two new AWE Early Literacy Stations.

The Library Board decided to move this item to next month's agenda. Nicholas will get more information regarding bulk discounting and warranties.

D.) Food for Fines request: November 18th – 22nd, 2023

- Requesting permission to host a “Food for Fines” event from November 18th – 22nd, 2023 (the week of Thanksgiving).

Greg made a motion to approve the Food for Fines request. Kerry seconded the motion. All voted in favor and the motion passed.

II. Director’s Report

A.) ThirdWay space needs study progress

- Nicholas gave an overview of David Vinjamuri’s visit. Special meeting on October 10th for final presentation.

B.) 2023 Summer reading program summary

- 365 attended the library’s summer reading kickoff. There were 5,000 participants with adult participants doubling this year. 90 adults claimed prizes and 1,000 children earned a free book.

Nicholas highlighted several library programs and events including:

- State survey statistics are being gathered.
- Staff annual evaluations due to the city by November 1st.
- “Golden Ticket” scavenger hunt during September.
- Nicholas shared a letter from a patron regarding library card renewals. The Library Board will potentially evaluate renewal periods.

Greg moved and Kerry seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:39 PM.

Mary Keck
President

Attest: Leah Cummings