

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
October 23, 2023

MEMBERS PRESENT: Kerry Vande Kieft, Tom Graves, Mary Keck, Diana Ripperger, Caleb Cooper, Marva McCarty, Greg Ward

STAFF PRESENT: Nicholas Janning, Leslie Noble, Jacque Stolz, Carisa Silverio

CITIZENS PRESENT: None

CALL TO ORDER: Mary called the meeting to order at 5:30 PM. Greg read the Character Counts Statement.

APPROVE AGENDA: Greg made a motion to approve the agenda. Marva seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Greg made a motion to approve the September minutes. Kerry seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

STAFF PRESENTATION: Jacque Stolz and Carisa Silverio (Programming and Outreach)

APPROVE BILL LIST: Kerry made a motion to approve the bill list. Tom seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Unfinished Business

A.) Enrich Iowa funding request: AWE Station replacements

Tom made a motion to approve Enrich Iowa funding request for AWE Station replacements. Marva seconded the motion. All voted in favor and the motion passed.

II.) New Business

A.) Enrich Iowa funding request: children's construction toys

Greg made a motion to approve the Enrich Iowa funding request for children's construction toys. Kerry seconded the motion. All voted in favor and the motion passed.

B.) Library card policy review: expiration timeline for cards

- Extend to 3 years.

Greg made a motion to approve the new library card policy. Tom seconded the motion. All voted in favor and the motion passed.

C.) Holiday closings for 2024

Greg made a motion to approve the holiday closings for 2024. Caleb seconded the motion. All voted in favor and the motion passed.

D.) FY 2024 – 2025 budget committee

- Mary, Greg, and Caleb

E.) Discussion of space utilization study final report

III.) Director's Report

A.) State Library of Iowa annual report

Nicholas highlighted several library programs and events including:

- Library closed early on October 1st due to AC problems.
- Webster Elementary drop delivered and installed.
- Staff evaluations have been submitted to the city.
- Trunk or Treat event: October 26th 5:30 - 7:30 PM.
- Early Voting – Wednesday, October 25th 10 AM - 4 PM.
- City Council listening session tomorrow.
- City Council meeting schedule changing in 2024.

B.) Closed Session: Director's Evaluation

Marva moved and Caleb seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 7:30 PM.

Mary Keck
President

Attest: Leslie Noble