

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
December 18, 2023

MEMBERS PRESENT: Mary Keck, Greg Ward, Tom Graves, Caleb Cooper, Kerry Vande Kieft, Diana Ripperger, Marva McCarty

STAFF PRESENT: Nicholas Janning, Leslie Noble

CITIZENS PRESENT: None

CALL TO ORDER: Mary called the meeting to order at 5:44 PM. Marva read the Character Counts Statement.

APPROVE AGENDA: Greg made a motion to approve the December agenda. Caleb seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Tom made a motion to approve the November minutes. Kerry seconded the motion. All voted in favor and the motion passed to approve the minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Greg made a motion to approve the bill list. Marva seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Old Business

A.) Approve amended fiscal year 2024 – 2025 budget

Kerry made a motion to approve the amended fiscal year 24-25 budget. Caleb seconded the motion. All voted in favor and the motion passed.

II.) New Business

A.) Enrich Iowa Request: Hotspot funding

Greg made a motion to approve Enrich Iowa funding for hotspots. Diana seconded the motion. All voted in favor and the motion passed.

B.) Enrich Iowa Request: GreenDisk funding

Kerry made a motion to approve Enrich Iowa funding for GreenDisk. Marva seconded the motion. All voted in favor and the motion passed.

C.) Enrich Iowa Request: 1,000 Books Before Kindergarten prizes

Greg Made a motion to approve Enrich Iowa funding for 1,000 Books Before Kindergarten Prizes. Marva seconded the motion. All voted in favor and the motion passed.

III.) Director's Report

- Nicholas gave an update on the strategic plan as well as a progress report on the space audit.

- The library has selected Library Marketplace as new room reservation and event calendar software.
- Preliminary budget discussion – Saturday, February 3rd to City Council.
- City of Urbandale flag design contest – forms at front desk and front entrance.
- Noon Year's Eve dance party 12/30 11 AM – 12 PM.

Greg moved and Marva seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:23 PM.

Respectfully submitted,

Mary Keck
President

Attest: Leslie Noble