

**URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES**  
**February 26<sup>th</sup>, 2024**

**MEMBERS PRESENT:** Mary Keck, Tom Graves, Kerry Vande Kieft, Diana Ripperger, Greg Ward, Marva McCarty

**STAFF PRESENT:** Nicholas Janning, Leslie Noble, Julie Finch, Leah Cummings

**CITIZENS PRESENT:** None

**CALL TO ORDER:** Mary called the meeting to order at 5:30 PM. Diana read the Character Counts Statement.

**APPROVE AGENDA:** Marva made a motion to approve the agenda. Tom seconded the motion. All voted in favor and the motion passed to approve the February agenda.

**APPROVE MINUTES:** Kerry made a motion to approve the January minutes. Diana seconded the motion. All voted in favor and the motion passed to approve the minutes.

**CITIZEN'S FORUM:** None

**APPROVE BILL LIST:** Diana made a motion to approve the bill list. Greg seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Staff Presentation: Julie Finch regarding ILA Advocacy Day

- Julie Finch gave a presentation on ILA Advocacy Day.

II.) New Business

A.) Report regarding fine-free children and teen items

- Nicholas gave an update regarding fine-free children and teen items and presented statistics.

B.) Donation for seed library

- The Estate of Donna Kessler provided a generous donation for the seed library. The library has several ideas on how to expand the seed library. The board also discussed changing the name of the seed library to "The Donna Kessler Seed Library."

Greg made a motion to approve the change of the seed library name to "The Donna Kessler Seed Library." Tom seconded the motion. All voted in favor and the motion passed.

C.) Warming center operations update

- Nicholas gave an overview of the warming center operations.

D.) Request for “Food for Fines” for National Library Week 2024: April 6<sup>th</sup> – 14<sup>th</sup>

Greg made a motion to approve request for “Food for Fines” for National Library Week 2024: April 6<sup>th</sup> – 14<sup>th</sup>. Marva seconded the motion. All voted in favor and the motion.

E.) Enrich Iowa funding request: ILA memberships for trustees

Kerry made a motion to approve the Enrich Iowa funding request for trustee ILA memberships. Greg seconded the motion. All voted in favor and the motion passed.

F.) Enrich Iowa funding request: Digital materials budget

- \$10,000 to cover the cost of funding our digital collections for the rest of the 23-24 fiscal year (through June 2024).

Greg made a motion to approve the Enrich Iowa funding request for the digital materials budget. Tom seconded the motion. All voted in favor and the motion passed.

G.) Enrich Iowa funding request: Craft and Hobby database

- \$3,000 for a yearly subscription to Craft & Hobby.

Kerry made a motion to approve the Enrich Iowa funding request for Craft and Hobby database. Marva seconded the motion. All voted in favor and the motion passed.

III.) Director’s Report

A.) State legislation update

- Nicholas gave an update about proposed library bills.
- Budget presentation to the city – Saturday, February 3<sup>rd</sup>.
- February 6<sup>th</sup> – All Urbandale Reads announcement.
- ILS system (Polaris) updated.
- Winter Reading Program and Puzzle Competition ending February 29<sup>th</sup>.

Greg moved and Kerry seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 7:13 PM.

Mary Keck  
President

Attest: Leah Cummings