

URBANDALE PUBLIC LIBRARY ART GALLERY COMMITTEE MINUTES

January 10, 2024

MEMBERS PRESENT: Irene Cameron, Larry Kusmaul, Sandy Kusmaul, Tam Martin, Ivan Martin, Charlotte Saliers, Ted Saliers

MEMBERS ABSENT: Emma Thomas-McGinnis

STAFF PRESENT: Nicholas Janning, Brianna Ryan, Staci Stanton

CITIZENS PRESENT: None

CALL TO ORDER: Nicholas called the meeting to order at 6:00 p.m.

APPROVE AGENDA: The committee reviewed and approved the January agenda.

APPROVE MINUTES: The committee reviewed and approved the October minutes.

CITIZENS FORUM: None

APPROVE TREASURER'S REPORT: The committee reviewed and approved the report.

1. NEW BUSINESS

a. Committee Email Listserv

i. Charlotte brought up that a previous committee member continues to be included in our email communications regarding committee matters and has asked if we would remove them from the email list. The committee does not have an official listserv for committee emails, so many of the members just copy the contacts from a previous committee email. Because of this, the old committee member has been sporadically included in our communications when someone grabs an old email for contacts.

1. Charlotte inquired about us making an official listserv so we could avoid this problem. Since all the committee members have a range of email providers the solution would have to work across all of them. Nicholas mentioned there might be something we could do with the City's Outlook to create a listserv or contact list and offered to look into that.

2. STAFF REPORT

a. Public Art Committee

i. Nicholas provided an update on the status of his yearly report presentation to the Urbandale Public Art Committee and let us know that it has been pushed back to their February meeting.

b. Art Day 2024

i. The previous leader of the Art Day subcommittee of the Public Art Committee (PAC) has stepped down. With this year being the PAC's first year planning Art Day, they are looking toward the Urbandale Public Library Art Gallery (UPLAG) Committee for more guidance. Charlotte has met with a few PAC members and has suggested putting on a smaller-scale Art Day for their first year. Charlotte plans to volunteer and take on a bigger role with Art Day this year to help PAC start off.

3. MISCELLANEOUS

a. Gallery Hanging System Update

- i. Charlotte inquired about library staff ordering 2 of the new hangers that would potentially be used in the gallery. If the hangers work, the committee will need to purchase 50 hooks which would cost around \$1800. If the hooks don't fit in the current track, then the cost of a new track and the hooks combined would be \$3800.
- ii. Nicholas said he would work on ordering the 2 hangers from Jerry's Artarama

b. Meeting Start Time

- i. Library staff had discussed the possibility of moving the Art Gallery Committee meeting up a half hour to meet at 5:30 PM. Brianna proposed the idea to the committee members, and they all agreed it would work for their schedule to meet at that time for future meetings.

Next meeting is Wednesday, April 10, 2024, at 5:30 p.m.

The meeting adjourned at 6:22 p.m.

Respectfully submitted,

Charlotte Saliers

President

Attest: Brianna Ryan