

URBANDALE PUBLIC LIBRARY FOUNDATION, INC. MINUTES

December 18th, 2023

MEMBERS PRESENT: Al Kaduce, Marva McCarty, Diana Ripperger, Kerry Vande Kieft, Steve Lytle, Greg Robinson, Greg Ward, Dwayne Vande Krol

STAFF PRESENT: Nicholas Janning, Leslie Noble, Staci Stanton, Jan Herke, Bruce Bernard, Robert Hillbert

CALL TO ORDER: Steve called the meeting to order at 4:58 PM. Steve read the Character Counts Statement.

APPROVE AGENDA: Greg W. made a motion to approve the agenda. Marva seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Greg R. made a motion to approve the September minutes. Al seconded the motion. All voted in favor and the motion passed to approve the minutes.

NEW BUSINESS: 2024 Concert/Performance Series funding request. Presented by Bruce Bernard, Jan Herke, and Rob Hillbert.

- Grant of \$4000 to support public art in our community.

Greg W. made a motion to approve funding request for 2024 Concert/Performance series. Kerry seconded the motion. All voted in favor and the motion passed.

TREASURER'S REPORT: Marva made a motion to approve the statement. Diana seconded the motion. All voted in favor and the motion passed to approve statement.

- Foundation tax return for July 2022 – June 2023

Dwayne made a motion to approve the Foundation tax return. Greg R. seconded the motion. All voted in favor and the motion passed.

- Update regarding the Community Foundation's new electronic deposit of funds policy
- Rates for new CDs

I. Unfinished Business

- a. FY 2023-2024 fundraising campaign
 - Nicholas gave an update on the 2023-2024 fundraising campaign.

II. New Business (continued)

- a. 2024 All Urbandale Reads funding request
 - \$1,500 for book club sets (\$700) as well as presenter speaking fees (\$700) with the remaining funds to be used for a prize drawing and free copies as door prizes (\$100).

Greg W. made a motion to approve funding request for 2024 All Urbandale Reads. Kerry seconded the motion. All voted in favor and the motion passed.

- b. 2024 Summer Reading Program funding request
 - Provide up to \$14,075 to support the 2024 Summer Reading Program.

Greg W. made a motion to approve funding request for the 2024 Summer Reading Program. Al seconded the motion. All voted in favor and the motion passed.

- c. Library Speakers Consortium funding request
 - \$4,500 for 1 year subscription.

Kerry made a motion to approve funding request for Library Speakers Consortium. Marva seconded the motion. All voted in favor and the motion passed.

- d. Staff presentation on space audit study and report
 - Nicholas presented on space audit.

Greg W. moved and Diana seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 5:41 PM.

Respectfully submitted,

Steve Lytle
President

Attest: Leslie Noble