

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
January 27, 2025

MEMBERS PRESENT: Greg Ward, Mary Keck, Kerry Vande Kieft, Jill Keck, Tom Graves, Caleb Cooper, Diana Ripperger

STAFF PRESENT: Nicholas Janning, Leslie Noble, Julie Finch, Leah Cummings

CITIZENS PRESENT: Jon Jeffrey

CALL TO ORDER: Greg called the meeting to order at 5:30 PM. Caleb read the Character Counts Statement.

APPROVE AGENDA: Diana made a motion to approve the agenda. Mary seconded the motion. All voted in favor and the motion passed to approve the agenda.

APPROVE MINUTES: Kerry made a motion to approve the November minutes. Caleb seconded the motion. All voted in favor and the motion passed to approve the November minutes.

APPROVE MINUTES: Diana made a motion to approve the December minutes. Kerry seconded the motion. All voted in favor and the motion passed to approve the December minutes.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Tom made a motion to approve the bill list. Jill seconded the motion. All voted in favor and the motion passed to approve the bill list.

I.) Staff presentation: Julie Finch and Leslie Noble regarding the Iowa Library Association and ILA Capitol Day: February 4th

- Julie Finch gave a presentation regarding the Iowa Library Association and her year as the ILA President.
- Leslie spoke about ILA Capital Day – Tuesday, February 4th at 12:00 PM. Board members are encouraged to attend.

II.) New Business

A.) Enrich IA funding request: Iowa Library Association membership for board members

- Membership funding for all board members. Board members can opt out of membership. \$210 for entire board.

Mary made a motion to approve Enrich IA funding for board member ILA memberships. Jill seconded the motion. All voted in favor and the motion passed.

III.) Director's Report

A.) FY 2025 – 2026 budget presentation: Saturday, February 8th

- Nicholas and Leslie will present the library draft budget to the Urbandale City Council at 12:30 PM.

B.) All Urbandale Reads proclamation: Tuesday, February 4th city council meeting

- The proclamation is at 6 pm and the library board is invited to attend.
- Any interested volunteers for the 2026 AUR committee can contact Staci Stanton by February 28th.

Nicholas highlighted several other items including:

- New City Manager: David Jones
- New City Council Member: Joe Cacciatore – filling Larry McBurney's seat.
- Library Interior Space Redesign – Contract with OPN finalized.
- Community Fridge up and running.
- Staff In-Service – Monday, February 17th

Kerry moved and Caleb seconded a motion to adjourn. All voted in favor and the motion passed. The meeting adjourned at 6:29 PM.

Greg Ward
President

Attest: Leah Cummings